Integrating Quotes Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EXAMPLE: Thoreau ends his essay with a metaphor: "Time is but the stream I go a-fishing in."

* Rule 1: Complete sentence**:** "quotation." (If you use a complete sentence to introduce a quotation, use a colon (**:**) just before the quotation.)

EXAMPLE: According to Thoreau, "We do not ride on the railroad; it rides upon us."

* Rule 2: Someone says**,** "quotation." (If the word just before the quotation is a verb indicating someone uttering the quoted words, use a comma. Examples include the words "says," "said," "states," "asks," and "yells." But remember that there is no punctuation if the word "that" comes just before the quotation, as in "the narrator says that.")

EXAMPLE: Thoreau argues that "shams and delusions are esteemed for soundest truths, while reality is fabulous."

* Rule 3: If Rules 1 and 2 do not apply, do not use any punctuation between your words and the quoted words. And remember that a semicolon (**;**) never is used to introduce quotations.

Directions:

1. Now using your drafted essay, incorporate each rule into your own essay or clarify that punctuation is used correctly if already incorporated.
2. Include one example of each below. Please list them in rule order (1-3).

1.

2.

3.

See <http://www2.ivcc.edu/rambo/eng1001/quotes.htm> for additional examples.